

# CITY OF ANDERSON

---

## HOME OCCUPATION CHECKLIST

---

A home occupation shall be permitted in any residential district, provided such occupation:

1. is conducted by no other person than members of the household residing on the premises;
2. utilizes not more than twenty-five (25) percent of the total floor area of the principal and accessory buildings;
3. produces no alteration or change in the character or exterior appearance of the principal building from that of a dwelling;
4. no signs are allowed;
5. is compatible with a quiet residential neighborhood;
6. involves no display of product visible from the street;
7. creates no disturbing or offensive noise, vibration, smoke, dust, odor, glare, traffic hazard, unhealthy or unsightly condition;
8. is limited to professional services or as an office use for off-site sales or services. Professional services are defined as any service offered for a fee. The primary activity of a home occupation shall not be on-site retail sales, manufacturing or assembly;
9. prior to receiving a business license, a home occupation permit shall be completed and approved by the Zoning Administrator;
10. annual renewal of the home occupation permit shall coincide with business license renewal and shall consist of completing a home occupation permit and undergoing review by the Zoning Administrator.

Any questions concerning application procedures should be directed to the Planning Department staff at (864) 231-2222.

**I have read and understand the above checklist:**

---

Applicant's Signature

---

Date

# CITY OF ANDERSON

---

## APPLICATION FOR A HOME OCCUPATION PERMIT

---

---

PLEASE SEE ATTACHED HOME OCCUPATION STANDARDS

---

---

ADDRESS OF RESIDENCE \_\_\_\_\_

NAME OF RESIDENT \_\_\_\_\_ PHONE # \_\_\_\_\_

This application must be filled out completely and approved by the Zoning Administrator. A copy of the approved home occupation application must then be taken to the City Business License Department. Only the issuance of a business license will serve as final approval of the home occupation.

Any variation from the information given below on this application will result in legal action by the City to stop the operation of this home occupation.

---

Complete the following:

---

1. Describe in detail the type of business to be conducted in the house at the above address.
2. How many employees will the business employ? Give their names and relations to you.
3. Describe vehicles and equipment to be used.
4. Describe how and where business-related supplies will be stored. If there is none, how will you get your supplies?

-Continued on other side -

5. Will parking be required at your dwelling for your clients? For how many cars?

6. How do you plan to advertise your business?

I hereby certify that I understand that a home occupation, as defined by the City of Anderson Zoning Ordinance, is any occupation or activity which is clearly incidental and secondary to the use of the premises for dwelling purposes and which is carried on by a resident member of the family residing on the premises, and in connection with which there is no display or storage of materials or generation of substantial volumes of vehicular or pedestrian traffic or parking demand or other exterior indication of the home occupation or variation from the residential character of the building, and in connection with which no person outside the resident family is employed and no equipment used which creates offensive noise, vibrations, smoke, dust, odor, heat or glare. I certify that the information given on this form is true and I understand that any variation from this information will result in legal action.

Signed \_\_\_\_\_

Approved \_\_\_\_\_

Home Occupation Permit Fee - \$20.00

---

**OFFICE USE ONLY**

Zoning District \_\_\_\_\_

Date Application Received \_\_\_\_\_

Date Approved \_\_\_\_\_

Reasons For Denial: