

City of Anderson
Regular Meeting
December 8, 2014

The regular meeting of City Council was held this date in City Hall Council Chambers at 6:00 pm. In attendance were Mayor Roberts, Mayor Pro Tem Laughridge, Council Members Kirven, Thompson, Chapman, Stewart, Harbin, Buck Roberts and John Roberts. Also in attendance were Assistant City Manager, Linda McConnell; Finance Director, Peggy Maxwell; City Attorney, Frankie McClain; Fire Chief, Dale Horne and Police Chief, Jim Stewart. The invocation was given by Mayor Terence Roberts with respects to the flag by Councilman Steve Kirven.

SPECIAL RECOGNITION

Lieutenant Kenneth Vaughn – Fire Department Retiree

Fire Chief, Dale Horne said Lieutenant Kenneth Vaughn joined the Anderson City Fire Department on November 2, 1986. Lieutenant Vaughn was promoted to the rank of Engineer in 1999, Sergeant in 2009 and Lieutenant in 2010. He was also one of the founding members of the AFD Technical Rescue Team and a certified Haz Mat Technician. Lieutenant Vaughn is retiring after 28 years of service.

Chief Horne presented Lieutenant Vaughn with a plaque and gift.

SPECIAL PRESENTATION

Comprehensive Annual Financial Report for FY 2013-2014
Greene, Finney & Horton, LLP

Kevin Tomas, CPA from Greene, Finney & Horton presented the Comprehensive Annual Financial Report for the fiscal year ending June 30, 2014. He stated that the City was in good financial condition at June 30, 2014 with an increase of \$1.1 million to the General Fund fund balance.

The City received an unmodified audit opinion which is the best opinion that can be received.

The City also received the 19th GFOA Award for Excellence in Financial Reporting for the Comprehensive Annual Financial Report ending June 30, 2013.

APPROVAL OF MINUTES

A motion by Councilman Stewart seconded by Council Member Thompson carried unanimously (9-0) to approve the minutes of the November 10, 2014 meeting as presented.

REQUEST SECOND AND THIRD READING OF ORDINANCE 14-18 TO ANNEX AND ZONE TO NC, NEIGHBORHOOD COMMERCIAL, APPROXIMATELY 7.25 ACRES GENERALLY LOCATED AT THE NORTHWESTERN CORNER OF EAST GREENVILLE STREET AND REED ROAD

Assistant City Manager, Linda McConnell said pursuant to the signed Sewer Service Agreement and Restrictive Covenant signed by the property owner, the subject property is eligible for annexation since it is contiguous to the City limits. The property is being developed as a Walmart Neighborhood Market, a 40,000 square foot grocery store and a small gas station related to the grocery store. In addition, an outparcel just under an acre in size for future development is also included in the annexation area. Anderson County has approved all plans for the grocery store and gas pumps. Construction is underway and has been permitted by Anderson County.

This annexation will expand the City's boundaries, adding to the City's tax base and additional business license fees.

The Planning Commission recommended approval and the City Council approved this request on first reading at their November 10th meeting.

A motion by Councilman Chapman seconded by Councilman Buck Roberts carried unanimously (9-0) to approve Ordinance 14-18 to annex and zone to NC, Neighborhood Commercial, approximately 7.25 acres generally located at the northwestern corner of East Greenville Street and Reed Road on Second Reading.

A motion by Mayor Pro Tem Laughridge seconded by Council Member Thompson carried unanimously (9-0) to approve Ordinance 14-18 on Third Reading as stated above.

REQUEST CONSIDERATION OF APPOINTMENTS TO THE BOARD OF COMMISSIONERS OF THE ANDERSON HOUSING AUTHORITY

Mrs. McConnell said in December 2013, the term of Jason Craddock expired. Mr. Craddock has expressed interest in continuing to serve on this board. The term for this position is a five year term expiring December 31, 2018.

Also, longtime serving board member McLester McDowell passed away in October and the term of this vacant position expires at the end of December. Lorin Larason Smith has expressed interest in serving on this board. The term for this position is a five year term expiring December 31, 2019.

The other three board members and terms are:

Chase Christopher – December, 2015

Charlie Ervin – December, 2016

Emily Owen – December, 2017

A motion by Councilman Stewart seconded by Councilman John Roberts carried unanimously (9-0) to approve the appointments to the Board of Commissioners of the Anderson Housing Authority appointing Jason Craddock, term expiring December 31, 2018 and Lorin Larason Smith, term expiring December 31, 2019.

REQUEST CONSIDERATION OF ORDINANCE 15-01 AMENDING THE 2014-2015 BUDGET

Mrs. McConnell said there is consideration of an ordinance amending the 2014-2015 Annual Budget by increasing the TIF Fund budget \$900,000, the Cemetery Fund budget \$394,487, the Recreation Fund budget \$1,799,471, the Economic Development Fund budget \$605,000 and by decreasing the General Fund budget \$2,191,294.

The City Council adopted the 2014-2015 Annual Budget by Ordinance 14-08 on June 23, 2014. During the first quarter of fiscal year 2014-2015, the Police Department received a Traffic Enforcement Grant (\$170,366) and Justice Assistance Grant (\$53,510) not previously identified in the original budget. During the budget process, council approved moving the Recreation, Cemetery, Capital Replacement and Economic Development Departments into separate funds. These new funds are also included in these amendments.

The amendments allow the budget and audit to more accurately reflect grant revenue received after the budget was adopted. The amendments also allow several departments to be moved out of the general fund into separate funds to allow better revenue/expenditure accounting for those services provided.

The Council Finance Committee reviewed these amendments at their November 12, 2014 meeting.

A motion by Councilman Harbin seconded by Mayor Pro Tem Laughridge carried unanimously (9-0) to approve Ordinance 15-01 amending the 2014-15 Budget on First Reading.

REQUEST CONSIDERATION OF RESOLUTION 14-08 TO RE-AFFIRM THE CITY'S COMMITMENT
TOWARDS THE PREVENTION AND CONTROL OF ACCIDENTAL LOSS

Mrs. McConnell said on July 23, 2012, the Mayor and City Council passed a resolution re-establishing a Safety Program Policy. The purpose for passing this resolution was to set forth the City's commitment towards the prevention and control of accidental loss, as well as assigning City employees with specific responsibilities as outlined by the Safety Program Policy. The program is currently in place; however, MASC, Risk Management Services (City's insurer) recommends that their members' governing bodies adopt a similar policy or statement to re-affirm their commitment to safety each election year.

The Resolution states that the City of Anderson will provide a safe place to live and work for the citizens and employees of the City, and potentially realize a premium savings as a result of compliance with insurers' Risk Management Guideline recommendations. A favorable loss history and compliance with the insurer's Risk Management Guideline recommendations will result in an approximate savings of \$24,970 in workers' compensation premiums in 2015.

A motion by Council Member Thompson seconded by Councilman John Roberts carried unanimously (9-0) to approve Resolution 14-08 to re-affirm the City's commitment towards the prevention and control of accidental loss through a Safety Program.

REQUEST CONSIDERATION TO PURCHASE TWO VEHICLES FOR THE POLICE DEPARTMENT

Mrs. McConnell said on October 1, 2014 the Anderson Police Department was awarded a traffic safety grant from the South Carolina Department of Public Safety for \$199,788. Included in the grant award was funding for equipment to include the purchase of (2) law enforcement vehicles. The purchase is limited to vehicles manufactured in the United States under the "Buy America" program. The only vehicle on the state of South Carolina contract is the Ford Sedan Police Interceptor which is manufactured in the United States.

The purchase of the Ford Sedan Police Interceptors for the Law Enforcement Traffic Unit will allow the grant funded vehicles to stand out from the patrol vehicles. They are required to be black in color with Traffic Unit specific decals on the side. This will promote awareness among the community that a Law Enforcement Traffic Unit is present, which will aid in deterring drivers from violating traffic laws. The Law Enforcement Traffic Unit will strictly enforce DUIs, speeding, safety belt violations, and other traffic related violations.

The City of Anderson Police Department has been a member of the South Carolina Law Enforcement Network and has participated in the Law Enforcement Challenge since 2006. The Law Enforcement Network wants to be uniform in all of its traffic enforcement efforts by using

Ford Sedan Police Interceptors. The City of Anderson Police Department will be participating with the SC Law Enforcement Network as part of the Law Enforcement Traffic Unit grant program. Therefore, the police department would like to be uniform with other law enforcement agencies in the network and provide our grant funded officers with vehicles well suited to perform their duties.

The vehicles will be purchased under state contract from Vic Bailey Ford in Spartanburg, SC. The total cost of two vehicles will be \$48,294. The South Carolina Department of Public Safety will provide \$48,000 and the Police Department will fund the remaining \$294 from their operating budget.

A motion by Council Member Thompson seconded by Councilman Buck Roberts carried unanimously (9-0) to approve the purchase of two Ford Sedan Police Interceptors for the Law Enforcement Traffic Unit from Vic Bailey Ford in the amount of \$48,294. The South Carolina Department of Public Safety will provide \$48,000 while the Police Department will fund the remaining \$294 from their operating budget.

REQUEST CONSIDERATION TO PURCHASE LAUNDRY EQUIPMENT FOR THE CITY AND FEDERAL JAILS

Mrs. McConnell said the two washers and two dryers used for laundering inmate uniforms and linens in the City and Federal jails are old and failing. The washers are leaking and the motors have reached their life expectancy. Both dryers have ventilation problems. Although they have been repaired over time, the units have reached the point where replacement is necessary. The existing units are a commercial style with high capacity and it is recommended that the equipment be replaced with similar type units.

Three bids were received for this purchase. Although the bids are for different brands, they all have the same specifications regarding capacity (20lb for washers and 30-35lb for dryers).

SLM Corporation - \$14,577
Central Equipment Company - \$15,855
T&L Equipment Sales Company, Inc. - \$19,996

The low bidder, SLM Corporation is located in Anderson County (Belton). The low bid equipment comes with a two year warranty on parts, five years on labor, five years on the drums and ten years on bearings.

A motion by Councilman Stewart seconded by Council Member Thompson carried unanimously (9-0) to approve the purchase of two new washers and two new dryers for the City and Federal Jails from SLM Corporation in the amount of \$14,577.

REQUEST CONSIDERATION TO PURCHASE A GENERATOR FOR THE POLICE DEPARTMENT AND CITY JAIL

Mrs. McConnell said the existing 30 KW standby Generac generator that supplies emergency power for the Police Department and City jail is over 25 years old and during the most recent inspection, numerous problems associated with its age were discovered. Leaks and corrosion are two areas of concern, and since the unit is so old, replacement parts are very difficult to find. To ensure that the Police Department and jail have a reliable backup system which is necessary for their operations, it will be more cost effective to purchase a new generator rather than to continue repairing the old unit and risk failure.

Three bids were received for this purchase. Two provided bids on the same unit, while another company bid on a comparable one.

Generator Services, Inc. - \$18,200 (35 KW Generac)
MOCC Construction - \$26,300 (30 KW Cummins)
C&W Electric - \$34,200 (35 KW Generac)

The low bidder, Generator Services, Inc. (West Columbia), is the company that has been inspecting and servicing the existing generator for a number of years. They are very familiar with the needs of the Police Department and jail. The generator that they propose to install comes with a two-year warranty on parts and labor.

A motion by Councilman Stewart seconded by Councilman Buck Roberts carried unanimously (9-0) to approve the purchase of a new 35 KW Generac standby emergency generator for the Police Department and City Jail from Generator Services, Inc. in the amount of \$18,200.

REQUEST CONSIDERATION TO PURCHASE NEW FLOORING FOR RECREATION CENTER MULTI-PURPOSE ROOM

Mrs. McConnell said the Recreation Center has two multi-purpose rooms on the ground floor. The larger room currently has an indoor/outdoor type carpet installed. When the Center opened in 2006, this room was originally designed and used mainly for meeting/reception activities. Recreation's philosophy has grown to accommodate a focus on fitness. A

fitness/wellness coordinator was hired last year to enhance program offerings, such as yoga, Fit & Flex, Zumba, 20/20. The continued increase in participation necessitated the move into this larger room. The majority of these classes require individuals to be lying or sitting on the floor. Carpet does not lend itself well to maintaining the cleanliness and odor-free condition suited for floor activities – even professional carpet cleaning has not yielded satisfactory results. Staff and class participants have commented on the need for a flooring change.

Staff recommends replacing the existing carpet with a wood-look, vinyl type flooring that will provide a surface suitable for the current program activities as well as improved maintenance capacity for the janitorial staff. Specifications include removal of existing carpet, tiles and cove base, floor prep, furnishing and installation of 4' x 36" wood color vinyl planks, new 4 ½ " cove base. Prices included one carton of additional planks for future use.

Three quotes were obtained:

Bonitz Flooring Group, Greenville SC - \$8,334
Anderson Tile & Carpet, Anderson SC - \$9,399
McAbee's Custom Carpet & Sales, Greenville, SC - \$9,981

The Staff recommends Bonitz Flooring Group to install Floorfolio vinyl planks for the price of \$8,334.

The upgrade will provide more versatility with fitness and activity classes. It will also provide the opportunity to explore other types of activities. The wood vinyl floor will be easier to clean, disinfect and maintain.

The floor will be purchased from the Hospitality Fund.

A motion by Councilman Harbin seconded by Mayor Pro Tem Laughridge carried unanimously (9-0) to approve the installation of Floorfolio vinyl planks in the Recreation Center's multi-purpose room by Bonitz Flooring Group in the amount of \$8,334.

REQUEST CONSIDERATION OF A REFERRAL TO THE PLANNING COMMISSION TO REVISE THE PDD DOCUMENT FOR MYSTIC VINEYARDS SUBDIVISION OFF REED ROAD

Mrs. McConnell said in 2008, the Planned Development District (PDD) document for Mystic Vineyards was approved by Council. Since a PDD document is considered to be the zoning for a specific piece of land, any significant changes to the document must go through the public process, like a rezoning. A new home builder, Meritage Homes is now the primary contractor for the development. The applicant requests to make revisions to portions of the PDD

document in order to better meet Meritage's proposed plans for the remainder of the subdivision. Specifically, items to be addressed are:

- Square footage of the houses
- Side yard setbacks
- 1 ½ story houses vs. 2 story houses on certain lots
- House foundation and exterior materials

The Planning Commission will meet on January 6th and consider the revision.

A motion by Councilman Stewart seconded by Councilman John Roberts carried unanimously (9-0) a referral to the Planning Commission to revise the PDD document for Mystic Vineyards Subdivision off Reed Road.

ADMINISTRATIVE BRIEFING

UPCOMING EVENTS

Assistant City Manager, Linda McConnell reminded Council of the following upcoming events and all meetings in December 2014.

December 9th – Movie Night at Carolina Wren Park

December 12th & 13th and 19th & 20th – Snow in Wren Park

December 11th – Employee Christmas Luncheon

December 11th – Anderson County Municipal Association Meeting at Bleckley Inn

December 22nd – No Council Meeting

December 24th & 25th – Office closed for Christmas Holidays

EXECUTIVE SESSION

A motion by Councilman Stewart seconded by Mayor Pro Tem Laughridge carried unanimously (9-0) to move into Executive Session to discuss Legal Advice – Possible Litigation – Riddle, et al vs. City of Anderson and Personnel – Municipal Court.

A motion by Councilman Stewart seconded by Councilman Buck Roberts carried unanimously (9-0) to move out of Executive Session.

Mayor Roberts stated that during Executive Session the City attorneys gave legal advice on the labor lawsuit filed by Firefighters. The Firefighters believe they were not properly paid for overtime. The City states that they were always in strict compliance with the Fair Labor Standards Act, but believes it is in the best interest of the citizens to move forward and settle the suit.

A motion by Councilman Harbin seconded by Mayor Pro Tem Laughridge carried unanimously (9-0) to settle the lawsuit Riddle, et al vs. City of Anderson (Firefighter Overtime) in the amount of \$16,500 inclusive of all attorney fees and cost.

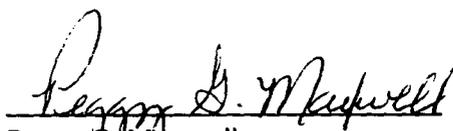
ADJOURNMENT

A motion by Council Member Thompson seconded by Councilman Stewart carried unanimously (9-0) to adjourn.

ATTEST:



Terence V. Roberts
Mayor



Peggy G. Maxwell
City Clerk Treasurer