

5:00 PM – Fire Truck Dedication

**CITY OF ANDERSON
COUNCIL AGENDA
November 14, 2016
6:00 PM**

INVOCATION: Councilman Tony Stewart
RESPECTS TO FLAG: Councilman Buck Roberts
SPECIAL RECOGNITION: Police Department Promotion – Captain Michael Aikens

Approval of Minutes of October 24, 2016

A. OLD BUSINESS:

1. Request second and third reading of Ordinance 16-20 authorizing the sale of property located at 913 East Market Street.

B. NEW BUSINESS:

1. Request referral to the Planning Commission a petition to annex and zone to GC, General Commercial, approximately 12 acres located at 3801 Clemson Boulevard.
2. Request consideration of an ordinance amending Section 26-53 of the City of Anderson Business License Ordinance regarding Solid Waste Fee.
3. Request consideration to purchase Records Management System for the Police Department.
4. Request consideration to purchase laptops for the Police Traffic and Patrol Departments.

C. ADMINISTRATIVE BRIEFING:

1. Upcoming Events

D. EXECUTIVE SESSION: Contractual Matter – Possible Economic Development Agreement

Date: November 14, 2016

Agenda Item No:

**City of Anderson
Council Agenda**

Title/Description: Police Department Promotion

Captain Michael Aikens started his law enforcement career with the South Carolina Department of Corrections in 1999, where he was assigned to Perry Correctional Institution. Aikens accepted a position with the City of Anderson Police Department in April 2003 and graduated from the South Carolina Criminal Justice Academy in August 2003.

While serving in the Patrol Division, Aikens was promoted to the rank of Corporal and 2007 was transferred to Criminal Investigations. Aikens was assigned to Property Crimes where his investigation duties included Burglary, Grand Larceny and Malicious Damage to Real or Personal Property. In 2008, Aikens was assigned to the Major Violence Crimes Unit where his investigative duties included Murder, Attempted Murder, Assault and Battery 1st & 2nd Degree, Kidnapping and Carjacking.

In June of 2011, while serving in the Criminal Investigations Division, Aikens was promoted to the rank of Sergeant. Aikens continued to investigate Major Violent Crimes and supervise case investigators. Aikens has received training in several specialties some of which include; Basic Detectives Course, Practical Homicide, Investigating and Prosecuting Hate Crimes, Interview and Body Language Technique, Reid Advanced Technique of Interviewing and Interrogation, Suicide Investigation and Statement Analysis. Aikens also completed IPTM's - Managing the Detective Unit training course at the University of North Florida.

In September 2012, Michael Aikens was promoted to the rank of Lieutenant. Captain Aikens will transfer to Patrol and manage Alpha and Charlie Shifts along with the COPS team and Downtown Patrol.

Regular Meeting
October 24, 2016

The regular meeting of City Council was held this date in City Hall Council Chambers at 6:00 pm. In attendance were Mayor Pro Tem Harbin, Council Members Thompson, Stewart, Chapman, Laughridge, John Roberts and Newton. Mayor Roberts and Councilman Buck Roberts were not present. Also in attendance were City Manager, Linda McConnell; Assistant City Manager, David McCuen; Assistant Finance Director, Margot Martin; City Attorney, Frankie McClain; and IT Director, Mark Cunningham. The invocation was given by Councilman Newton with respects to the flag by Councilman Chapman.

APPROVAL OF MINUTES

A motion by Councilman Laughridge seconded by Councilman John Roberts carried unanimously (7-0) to approve the minutes of the October 24, 2016 meeting as presented.

REQUEST SECOND AND THIRD READING OF ORDINANCE 16-19 TO REVISE THE PDD DOCUMENT FOR THE VILLAGE AT GLENWOOD, LOCATED AT THE CORNER OF GLENWOOD AVENUE AND BLECKLEY STREET

City Manager, Linda McConnell said the applicant proposes to revise the Planned Development District (PDD) document which was approved in 2007. The revision was first considered by the City Council at their October 10th meeting and approved on first reading.

An overview of the rezoning history of the property is listed below:

2005

- Property was zoned LI, Light Industrial
- A developer requested to rezone the property to RM-10, Multi-Family Residential to construct a combination of single-family and multi-family homes
- The proposal received many concerns from surrounding residents because of the multi-family housing
- Hearing those concerns, the developer revised his request to R-5, Single-Family Residential, which eliminated multi-family and was consistent with the abutting properties
- City Council approved the zoning change in September 2005 to R-5
- No development occurred

2007

- A new developer proposed to rezone the property from R-5, Single-Family Residential to PDD, Planned Development District
- 110 Craftsman-style single-family houses, an amenities area with a swimming pool were proposed
- Resident concerns arose because of the density and the lack of buffering
- The developer created a landscaping/screening plan to buffer the development from the surrounding neighborhood
- City Council approved the zoning change in February 2007
- Some site and infrastructure construction took place, but no houses were built

The new applicant wishes to revise the existing PDD document from 2007, but still plans to build only single-family houses. The process for revising a PDD document is similar to a rezoning, which includes a public hearing by the Planning Commission.

The main revisions are as follows:

- Lessen the number of houses to be built (110 to 85)
- Increase the lot sizes:

Existing Plat

- minimum lot size of 3,500 square feet
- average lot size of 4,782 square feet
- maximum lot size of 9,138 square feet

Proposed Plat

- minimum lot size of 4,376 square feet
- average lot size of 6,070 square feet
- maximum lot size of 13,270 square feet
- Revise landscaping/screening requirements
- Eliminate language that does not fit their development plan (language regarding the amenities area is proposed for removal, but land is available if the developer/homeowner's association chooses to construct)

In addition to the City Council's approval on first reading at their October 10th meeting, the Planning Commission considered this request at their October 4th meeting and unanimously recommended approval.

Ms. Rae Long, resident of 1000 Glenwood Avenue, asked Council to postpone the Third Reading. The residents in the area would like to know more about the prices and square footage of the houses to be built.

A motion by Councilman Laughridge seconded by Council Member Thompson carried unanimously (7-0) to approve Ordinance 16-19 to revise the PDD document for The Village at Glenwood, located at the corner of Glenwood Avenue and Bleckley Street on Second Reading.

A motion by Councilman Chapman seconded by Councilman Newton carried unanimously (7-0) to approve Ordinance 16-19 on Third Reading as stated above.

REQUEST CONSIDERATION OF REFERRAL TO THE PLANNING COMMISSION A PETITION TO ANNEX AND ZONE TO R-15 SINGLE-FAMILY RESIDENTIAL, APPROXIMATELY 4.7 ACRES LOCATED ON ROGERS ROAD

City Manager, Linda McConnell said the applicant, Hospice of the Upstate, wishes to annex the subject parcel in order for it to be in the same jurisdiction as their main facilities. A few years ago, Hospice annexed the property where their facilities are currently located.

The subject property, located across the street from the main facility, is undeveloped and the applicant has no plans for it at this time. The proposed zoning of R-15, Single-Family Residential, is consistent with the land use patterns on that side of the road.

The Planning Commission will consider this request at their November 1st meeting.

A motion by Councilman John Roberts seconded by Councilman Laughridge carried unanimously (7-0) to refer to the Planning Commission a petition to annex and zone to R-15, Single-Family Residential, approximately 4.7 acres located on Rogers Road.

REQUEST CONSIDERATION OF ORDINANCE 16-20 AUTHORIZING THE SALE OF PROPERTY LOCATED AT 913 EAST MARKET STREET

City Manager, Linda McConnell said the City of Anderson owns the real property located at 913 E. Market Street, Anderson, SC designated as Tax Map Number 150-05-03-001. 913 E. Market Street is a vacant lot that was donated to the City in 2004. The City has maintained the lot since that time but has no expectations to use the lot for any purpose. Berzita Pressley offered to purchase the lot because members of her family reside in the neighboring residences. Ms. Pressley has agreed to pay the sum of \$3,000 which is a reasonable price.

The sale to Ms. Pressley will benefit the City by increasing the tax base and by relieving the City of the responsibility to maintain the lot. In addition, because family members reside nearby, the stability of the neighborhood will be maintained.

No funding necessary.

A motion by Council Member Thompson seconded by Councilman Newton carried unanimously (7-0) to approve Ordinance 16-20 authorizing the sale of property located at 913 East Market Street in the amount \$3,000 to Ms. Berzita Pressley.

REQUEST CONSIDERATION OF ACCOMMODATIONS TAX (ATAX) ADVISORY COMMITTEE

City Manager, Linda McConnell said this year, the City received 25 applications for projects requesting ATAX Funds. The City's total to allocate this year is \$109,958.02. The total amount requested by these organizations was \$140,750.00. A spreadsheet of the ATAX Committee's recommendations is attached.

The Committee members fully understand the purpose of these dollars and judiciously studied how the City of Anderson and the applicants can best be served. The Committee analyzed the real tourism impact of each of the events and the recommendations are indicative of such. The Committee recommended continued emphasis on the data collection and reporting that supports tourism impact of projects or events funded through ATAX.

In making these recommendations, the Committee gave great consideration to the applicant's tourism track record, data collection, and substantiation of advertising and promotion expenses, economic benefit, other funding sources, and ability to attract and/or sustain tourism. Another weighted factor was the geographic location where the ATAX dollars originated (within the city limits) and the likelihood of continuing to leverage those dollars within the city. Based upon these criteria, and especially the ability to generate tourism, the ATAX Committee is recommending the distribution of \$109,958.02 to 25 projects/applicants.

As a reminder, the ATAX formula distributes the first \$25,000 to the city's General Fund plus an additional 5%. This equates to about \$30,000. Then 30% of the balance of the collections is used for advertising and promotion of tourism (i.e. CVB). Then 65% or \$109,958.02 is allocated for tourism-related expenditures (as recommended by the ATAX Committee and approved by the City Council) to the various requesting organizations.

The staff concurs with these recommendations and thanks the Committee for their time, innovation, and genuine interest in allocating these dollars appropriately. ATAX Committee members are Rebekah Peurifoy, Cindy Suttles, John Doolittle, Larry Linnette, Vicki Culler, Summer Fredette and Chris Glenn.

**2016-2017
Accommodations Tax Distribution**

Applicant	Project	Amount Requested	Last Year	Comm. Recommend
24 Hour Musical	Shakespeare in the Park	\$4,000.00	\$2,000.00	\$4,000.00
Anderson Area YMCA	Midnight Flight Roadraces	\$3,000.00	\$2,250.00	\$3,000.00
Anderson Arts Center	Annual Tourism Projects	\$20,000.00	\$6,000.00	\$15,000.00
Anderson County Museum	Promotion of Events	\$6,000.00	\$1,000.00	\$1,000.00
Anderson County Senior Citizens Prog.	Electric City Sectional Bridge Tour.	\$1,000.00	\$500.00	\$1,000.00
Anderson CVB	project assistance, annual advertising budget	\$20,000.00	did not apply	\$10,000.00
Anderson CVB	Marketing Ads	\$15,000.00	\$5,500.00	\$1,908.02
Anderson University	Name That Tune	\$3,000.00	\$1,000.00	\$2,000.00
Balloons over Anderson	Balloons over Anderson	\$2,500.00	\$2,000.00	\$2,500.00
Belton Tennis Association	Palmetto Championships	\$3,500.00	\$3,500.00	\$3,500.00
City of Anderson	Movie Nights in CWP	\$2,500.00	did not apply	\$2,500.00
City of Anderson	Holiday Ice	\$5,000.00	\$3,000.00	\$5,000.00
City of Anderson	FreshTaste	\$2,750.00	\$2,750.00	\$2,750.00
City of Anderson	Hospitality Program	\$5,700.00	\$5,007.15	\$10,000.00
Electric City Playhouse	Season - Promotion of Events	\$1,000.00	\$500.00	\$1,000.00
Electric City Quilt Guild	2016 Quilt Show Promotion Plan	\$700.00	did not apply	\$700.00
Foothills Alliance	Annual Festival of Trees	\$500.00	\$0.00	\$500.00
GAMAC	Concert Season	\$3,000.00	\$1,500.00	\$3,000.00
Main Street Program of Anderson	Block Party	\$10,000.00	\$2,000.00	\$10,000.00
Main Street Program of Anderson	Day B-4 Fathers Day Car Show	\$5,000.00	\$2,000.00	\$5,000.00
Main Street Program of Anderson	Holiday Walk & Tree Lighting	\$2,000.00	\$1,000.00	\$2,000.00
Main Street Program of Anderson	Regional Advertising- 4 part	\$15,000.00	\$5,000.00	\$15,000.00
Meals on Wheels - Anderson	Oyster Roast Fundraiser	\$2,000.00	\$0.00	\$1,000.00
Oconee Conservatory of Fine Arts	UHQT Promotion Plan	\$600.00	\$0.00	\$600.00
The Market Theatre Company	2017 Season	\$7,000.00	did not apply	\$7,000.00
				\$109,958.02

A motion by Councilman Chapman seconded by Council Member Thompson carried unanimously (7-0) to approve the Accommodations Tax (ATAX) Advisory Committee recommendations in the amount of \$109,958.02 for 25 projects/applicants as stated above.

REQUEST CONSIDERATION TO PURCHASE OFFICE 365 LICENSES AND INTEGRATION SERVICES

City Manager, Linda McConnell said our current email server is running Exchange 2010 software and is hosted in house on a virtual server. Support for this software reached end of life in 2015. An upgrade is included in the current budget.

IT Director, Mark Cunningham said after reviewing several options (hosted email, new hardware/software, Office 365) he decided that a hosted Office 365 solution will best fit our future needs. The staff contacted several other municipalities in South Carolina who have completed an Office 365 conversion and found many of them used Liftoff, LLC (Glendale, CA).

The staff also looked at one other firm used by one municipality as well as our normal support partner Integral Solutions Group. ISG isn't licensed to sell government Microsoft licenses and the other firm did not provide integration services.

The move to Office 365 will also replace all Office licensing and will include OneDrive for cloud storage, backup and disaster recovery. This package includes:

220 exchange online licenses - \$9,240	(Annual charge)
125 Office 365 Plan G1 - \$9,000	(Annual charge)
345 Migration wiz licenses - \$4,136.55	(One time charge)
Guided deployment services from Liftoff - \$5,000	(Flat fee)

Total price for software and installation is \$27,376.55

Office 365 will move all of our email and files to a cloud based system that will provide us with great reliability, redundancy and disaster recovery. There are many benefits to a cloud based system over our existing setup:

- Employees will have secure access to their email and all documents from any internet connected device.
- Office 365 is the only cloud service that has received approval from SLED.
- We currently purchase OEM Office software when we buy new computers. Therefore, we have several different versions in use. With Office 365 our users will always have the most recent version of Office software. This will also reduce the purchase price of each new computer by over \$200.
- Office 365 provides versioning which will allow recovery of up to 20 past versions of documents in case of file corruption or loss.
- OneDrive will allow for secure sharing of confidential files
- OneDrive will allow us to remove data from our network and backups, saving money for future storage.

This purchase will be funded by the IT budget.

The IT Division recommends approval of this purchase from Liftoff, LLC in the amount of \$27,376.55, including software licenses and integration.

A motion by Council Member Thompson seconded by Councilman Laughridge carried unanimously (7-0) to approve the purchase of Office 365 licenses and integration from Liftoff, LLC in the amount of \$27,376.55.

ADMINISTRATIVE BRIEFING

UPCOMING EVENTS

City Manager, Linda McConnell, reminded Council of the following upcoming events and all meetings in October 2016.

October 27th – Concerned Citizens of Eastside

October 29th – Men at Work – Father/Son Day at the Recreation Center

November 1st – ABC (A Better Community)

November 6th – Veteran’s Day Parade

November 10th – Anderson County Municipal Association Meeting

November 11th – City is closed for Veteran’s Day

November 13th – All Saints Day – Old Silverbrook Cemetery

ADJOURNMENT

A motion by Councilman Stewart seconded by Councilman Laughridge carried unanimously (7-0) to adjourn.

ATTEST:

Terence V. Roberts
Mayor

Peggy G. Maxwell
City Clerk Treasurer

Date: November 14, 2016

Agenda Item No: A-1

**City of Anderson
Council Agenda**

Title/Description: Old Business

Request 2nd and 3rd reading of an ordinance authorizing the sale of real property generally known as 913 E. Market Street.

Executive Summary:

Background:

The City of Anderson owns the real property located at 913 E. Market Street, Anderson, SC designated as Tax Map Number 150-05-03-001. 913 E. Market Street is a vacant lot that was donated to the City in 2004. The City has maintained the lot since that time but has no expectations to use the lot for any purpose. Berzita Pressley offered to purchase the lot because members of her family reside in the neighboring residences. Ms. Pressley has agreed to pay the sum of \$3,000.00 which is a reasonable price.

Benefit:

The sale to Ms. Pressley will benefit the City by increasing the tax base and by relieving the City of the responsibility to maintain the lot. In addition, because family members reside nearby, the stability of the neighborhood will be maintained.

Funding:

No funding necessary.

Recommendation:

City Staff recommends that the Ordinance be passed.

Action Requested:

Ordinance 1st Reading

Information Only

Ordinance 2nd Reading and 3rd Reading

General Approval

Resolution

Other

ORDINANCE NO. _____

AN ORDINANCE OF THE MAYOR AND
COUNCIL OF THE CITY OF ANDERSON,
SOUTH CAROLINA AUTHORIZING THE
SALE OF REAL PROPERTY GENERALLY
KNOWN AS 913 E. MARKET STREET

WHEREAS, 913 E. Market Street is a vacant lot that has been owned and maintained by the City of Anderson since 2004; and

WHEREAS, the City of Anderson has no expectations to use this property for any purposes; and

WHEREAS, Brezita Pressley has offered to purchase the lot from the City because members of her family reside in residences at 915 E. Market Street and 917 E. Market Street; and

WHEREAS, City Council has determined that sale of the property to Brezita Pressley would be beneficial to the community, would increase the tax base and would relieve the City from responsibility for maintenance.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND
COUNCIL OF THE CITY OF ANDERSON THAT:

1. The property located at 913 E. Market Street shall be sold to Brezita Pressley for the sum of \$3,000.00.
2. All ordinances inconsistent or in conflict with the provision of this ordinance are hereby repealed to the extent of the inconsistency or conflict.
3. This Ordinance shall take effect immediately.

Date: November 14, 2016

Agenda Item No: B-1

**City of Anderson
Council Agenda**

Title/Description: New Business

Request: Referral to the Planning Commission a petition to annex and zone to GC, General Commercial, approximately 12 acres located at 3801 Clemson Boulevard.

Executive Summary:

Background: The applicant requests to annex the subject property into the City in order to receive city services. This request includes the existing K-Mart building and property that is currently used for parking.

Benefit: To add to the City's tax base.

Funding: N/A

Recommendation: Referral to the Planning Commission. The Planning Commission is scheduled to consider this request at their November 15th meeting.

Action Requested:

_____ Ordinance 1st Reading

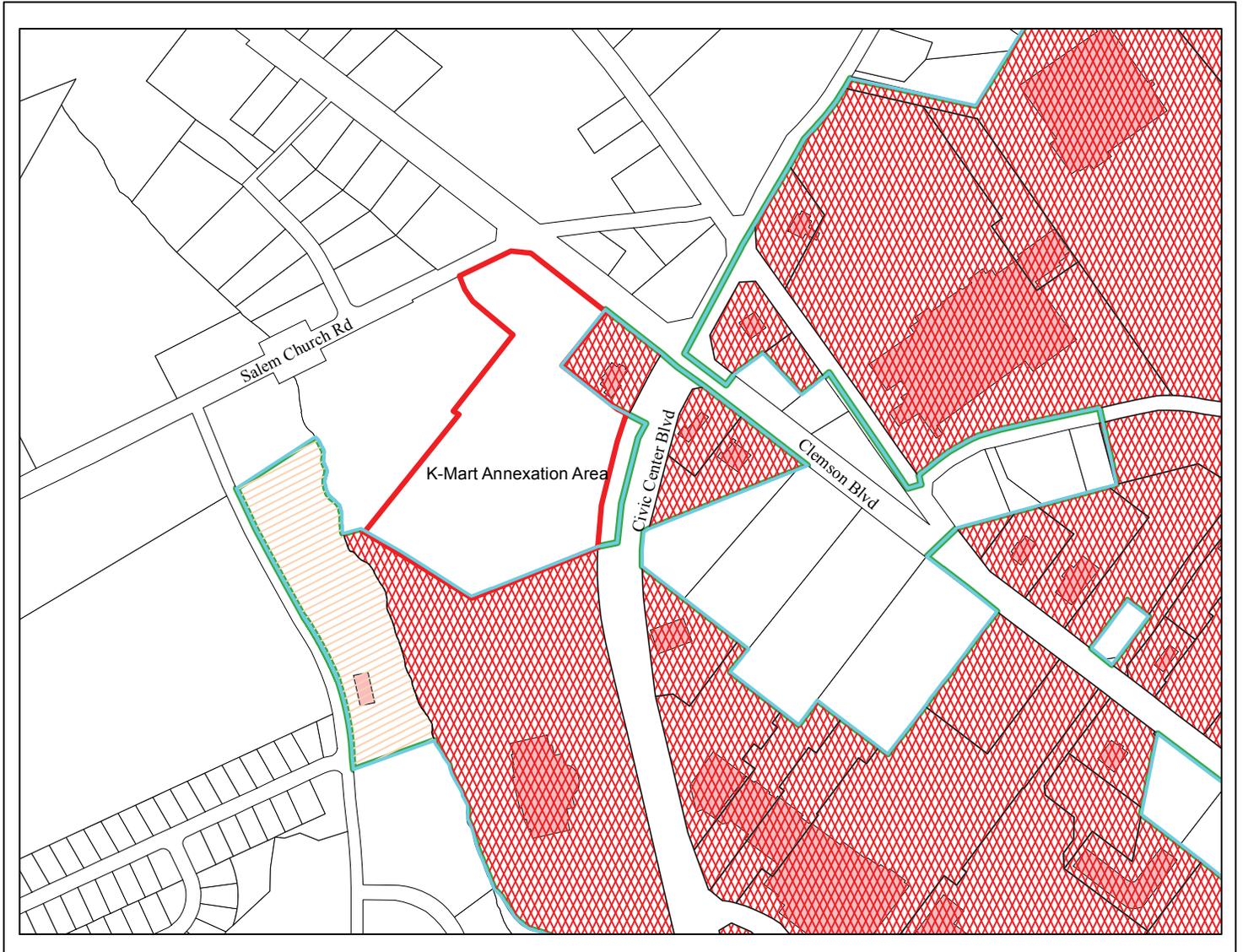
_____ Information Only

_____ Ordinance 2nd Reading

_____ General Approval

_____ Resolution

 X Referral



Date: November 14, 2016

Agenda Item No: B-2

**City of Anderson
Council Agenda**

Title/Description: New Business

Request consideration of an ordinance amending Section 26-53 of the City of Anderson Business License Ordinance regarding Solid Waste Fee.

Executive Summary:

Background:

Section 26-53 of The City of Anderson Business License Ordinance provides for the collection of a solid waste fee from commercial City resident businesses on behalf of Anderson County in the amount of \$70.00. The County of Anderson has increased the solid waste fee on a yearly basis through its budget ordinance. The amount of the commercial solid waste fee is determined solely by Anderson County through its budget process and it is not necessary for the City to enact a new ordinance every year.

Benefit:

The collection of the solid waste fees from commercial City resident businesses negates the necessity for the City of Anderson to pay tipping fees at the time of disposal. The change in the language of the ordinance eliminates the necessity of amending the ordinance every time the county changes the amount of the fee.

Funding:

No funding necessary.

Recommendation:

City Staff recommends that the Ordinance be passed.

Action Requested:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Ordinance 1st Reading | <input type="checkbox"/> Information Only |
| <input type="checkbox"/> Ordinance 2nd Reading and 3 rd Reading | <input type="checkbox"/> General Approval |
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Other |

ORDINANCE NO. 16-

AN ORDINANCE OF THE MAYOR
AND COUNCIL OF THE CITY OF
ANDERSON TO AMEND SECTION 26-53
OF THE CITY OF ANDERSON
BUSINESS LICENSE ORDINANCE

WHEREAS, Section 26-53 of the City of Anderson Business License Ordinance provides for the collection of a solid waste fee for Anderson County in the amount of \$70.00, and

WHEREAS, the County of Anderson has increased the solid waste fee on a yearly basis through its budget ordinance, and

WHEREAS, the amount of the commercial solid waste fee is determined solely by Anderson County through its budget process and it is not necessary for the City to enact a new ordinance every year.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF ANDERSON THAT:

1. Section 26-53 is hereby amended and after amended shall provide as follows:

Sec. 26.53. Solid Waste Fee

No resident business (excluding businesses that qualify for home occupation) shall be issued a license until both the City business license fee and the Anderson County commercial solid waste fee have been paid.

2. All ordinances inconsistent or in conflict with the provision of this ordinance are hereby repealed to the extent of the inconsistency or conflict.
3. This ordinance shall take effect immediately upon its adoption by the City Council of the City of Anderson.

ADOPTED THIS _____ DAY OF _____, 2016.

Date: November 14, 2016

Agenda Item No: B-3

**City of Anderson
Council Agenda**

Title/Description: New Business

Authorize the purchase of a new Records Management System for the City of Anderson Police Department.

Executive Summary:

Request: The Anderson Police Department seeks Council funding authority in the amount of \$42,620 in order to purchase a new Records Management System.

Background: An electronic Records Management System (RMS) is an agency-wide system that provides for the storage, retrieval, retention, manipulation, archiving, and viewing of information, records, documents, or files. An effective RMS allows single entry of data, while supporting multiple reporting mechanisms. A law enforcement RMS allows for the management of incident and accident reports, arrests, bookings, citations, warrants, case management, field contacts, and other operations-oriented field records.

Over the past four years the technology supporting electronic RMS has constantly evolved. New RMS applications have been developed which now allow law enforcement agencies greater options when selecting an RMS for more efficiency in operations. The APD has recently researched the latest generation of RMS offered in today's market by various vendors and used by different South Carolina law enforcement agencies. A search for a new RMS system was bolstered by the fact that our current RMS, NBS' Lawtrak application was written in a programming language that has been retired by Microsoft, provides limited hours of support and would increase our costs exponentially when providing remote access to officers in the field.

On June 16, 2016, the APD advertised and submitted Request for Proposals (RFP) from vendors interested in providing the Department with their company's RMS which met the specifications listed in the RFP (copy of the RFP is attached to this Council Agenda item). July 13, 2016, was the deadline for submitting an RFP. On July 14, 2016, the APD opened the five (4) RFPs which it had received by the deadline and are as follows:

Zuercher Technologies (Castle Hayne, NC)- \$247,353 (\$29,625 annual maintenance fee, first year free)
Southern Software, Inc. (Southern Pines, NC) - \$142,434 (\$14,050 annual maintenance fee)
Mark 43, Inc. (New York, NY) - \$130,000 (\$100,000 annual maintenance fee)
Agisent Technologies, Inc. (Tullahoma, TN) - \$42,620 (\$22,500 annual maintenance fee)

Each bid was reviewed by the Anderson Police Department and Information Technology staff. Each vendor present acknowledged their understanding of the bid specifications listed on the RFPs and confirmed that they bid on the same services and products requested.

Agisent Technologies, Inc. submitted a bid of \$42,620 for an RMS which met the specifications required in the Anderson Police Department’s RFP. Agisent Technologies was the only vendor that met all of the qualifications of the RFP. The financial breakdown for year one, Agisent’s bid is \$7,500 for the main application also known as Software as a Service (SaaS) fee. A \$1,000 fee for training on the new RMS by Agisent. \$5,000 for a one-time conversion fee of the legacy data presently managed in the Police Department’s current RMS to the new Agisent RMS. A custom Records Module required by the Anderson Police Department will cost \$3,500. The department also had user access to Agisent since January of this year. Current departments utilizing this system include Clemson and Florence PD.

The Jail Mangement System (JMS) module which is required for our city and federal jail system will incur an annual cost of \$15,000, along with JMS training at a one-time cost of \$3,600, a JMS data conversion one-time cost of \$5,000 and JMS hardware costs of \$2,020. Presently, the APD expends approximately 6,000 annually for only the maintenance of its present RMS.

Year One Breakdown:

- Agisent RMS Subscription \$7,500
- Agisent Training \$1,000
- Agisent RMS Data Conversion \$5,000
- RMS Custom Records Module \$3,500
- BluHorse JMS Subscription \$15,000
- BluHorse JMS Training \$3,600
- BluHorse JMS Data Conversion \$5,000
- JMS Hardware \$2,020
- **Total:** **\$42,260**

Subsequent year costs are as follows. Agisent RMS, including the BluHorse JMS cost for years two and three are \$33,206 per year. If additional digital storage space is required, the cost is \$1,27.56 per year, per terabyte. These costs are guaranteed contractually for the first five years.

Recommendation: The Anderson Police Department and Information Technology staff recommend approval to purchase the Records Management System from Agisent Technologies, Inc. for \$42,620.

Funding: \$30,406 will come from the Police Department budget and the remaining \$11,854 from the DEA e-share account.

Action Requested:

- | | |
|--|--|
| <input type="checkbox"/> Ordinance 1st Reading | <input type="checkbox"/> Information Only |
| <input type="checkbox"/> Ordinance 2nd Reading | <input checked="" type="checkbox"/> General Approval |
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Other |

Date: November 14, 2016

Agenda Item No: B-4

**City of Anderson
Council Agenda**

Title/Description: New Business

Authorize the purchase of a new tablets and wifi hardware for the City of Anderson Police Department.

Executive Summary:

Request: The Anderson Police Department seeks Council funding authority in the amount of \$17,003.36 in order to purchase 53 Chromebook tablet/laptop hybrids.

Background: These Asus Chromebook tablet/laptop will utilize a secure operating system along with a mobile device management solution which will allow our officers to access criminal justice information remotely and security.

The roadmap that the Information Technology Department has laid out for the Anderson Police Department includes a new and much improved RMS system along with tablet/laptops with the help of wifi hotspots which will give officers remote access to retrieve and enter criminal justice information without the need to come into the department headquarters. This should allow for more time out in the field, patrolling and less time in the office.

Beginning January 1, 2017, the state of South Carolina will require all state law enforcement agencies to begin implementing the entering of electronic traffic tickets, also called e-ticketing, from the patrol car. In order to facilitate e-ticketing, new tablet/laptops along with wifi hotspots will be required for all patrol and traffic vehicles in use by the APD. Our current IT hardware infrastructure is not capable of offering e-ticketing functionality.

The Information Technology department received two quotes from resellers who were capable of providing the required 53 Chromebooks along with the proper Google Business Licenses for each device:

Promevo (Burlington, KY) - \$17,003.36

PCNation (Northfield, IL) - \$24,060.41

CDW (Lincolnshire, IL) - \$22,381.17

Please note that in order to provide wireless hotspot capability for all of our police vehicles, we will be utilizing wifi hotspot devices, called Mifi's provided free of charge from our Wide Area Network provider, AT&T. The monthly charge for unlimited data for our police vehicles that utilize these mifi units will cost \$1,899.50.

Chromebooks were reviewed by the Anderson Police Department and Information Technology staff. We feel that Chromebooks will offer the APD the most secure, flexible, mobile and

compact solution for accessing, entering and reporting criminal justice data. These low cost units are easily transferable from officer to officer, auto-configured and easily replaceable.

Subsequent year costs are as follows. Google Business Licensing needed to comply with South Carolina Law Enforcement policies and to increase security of each device, will cost \$50.00 for each device or \$2,650 annually.

Recommendation: The Anderson Police Department and Information Technology staff recommend approval to purchase the Google Chromebooks from Promevo for \$17,003.36.

Funding: The Police Department will utilize the DEA e-share account for \$17,003.26 for the cost of the Chromebooks.

Action Requested:

Ordinance 1st Reading
 Ordinance 2nd Reading
 Resolution

Information Only
 General Approval
 Other